



Season Ticket Exchanges just got even easier! Now you can exchange tickets with a simple phone call, no need to mail, fax, or to get in the car!

Four easy ways to exchange your tickets:

PHONE EXCHANGES

Simply call **Season Ticket Services**, @ **888-937-8995** (Monday – Friday 9:30 am – 5:30 pm) with the tickets you wish to exchange in hand. Your Season Ticket Services Representative will secure the best available seats for the performance you wish to attend & void the original tickets (*be sure to destroy the original tickets – anyone trying to use these tickets will be turned away at the theatre doors*). Exchanges completed 10 days prior to the new performance date will be mailed. Exchanges completed within 10 days of the new performance date and prior to the 48 hour deadline will be held at will call. ***THERE IS A \$3.00 FEE PER EXCHANGE PHONE CALL.**

-NO FEES apply to the following methods of ticket exchange-

IN PERSON

Tickets may be exchanged in person at the Civic Theatre Ticket Office, 1100 Third Ave., Monday through Friday, 10 am to 6 pm.

BY FAX

Cut your tickets in half and make a copy. Fax the copy and the completed form to (619-564-3084) You MUST call 1-888-937-8995 to confirm receipt of the fax. All fax exchanges will be held at Will Call at the Civic Theatre Ticket Office.

BY MAIL

Simply enclose your tickets with the completed form to:

Mail to: Broadway S.D. Ticket Exchange
P.O. Box 122911
San Diego CA 92112-2911

Once completed, your new tickets will be held at Will Call on the date of your new performance.

Name _____ Today's Date _____

Address _____

City _____ State _____ Zip _____

Day time Phone _____ Evening Phone _____

Email _____

Enclosed are my tickets for: *-Please list performance title:* _____

Exchange for: _____ at _____
DATE TIME

Please exchange for the following performance:

1st Choice: _____ at _____
DATE TIME

2nd Choice: _____ at _____
DATE TIME

We will make every effort to exchange your tickets for comparable seating for your new performance. An upgrade charge may apply and there are no refunds.

Please provide a credit card for any upgrade charges which may apply:

Circle one Visa MC American Express

Card Number _____ Exp. Date: _____

Authorized Signature: _____

All exchanges are based on availability. Exchange requests must be received 48 hours prior to the originally scheduled performance. Exchanges may be made only within the same production.